

Northeastern Pennsylvania Alliance

NEPA



BIDDING DOCUMENTS AND CONTRACT SPECIFICATIONS

**ENERGY EFFICIENCY BUILDING
IMPROVEMENTS FOR LEHMAN TOWNSHIP,
KINGSTON TOWNSHIP AND DALLAS
BOROUGH**

**NORTHEASTERN PENNSYLVANIA ALLIANCE
1151 OAK STREET
PITTSTON, PA 18640-3726**

**PREPARED BY
NEPA ALLIANCE
OCTOBER 2010**

SPECIFICATIONS SET NO. _____

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Energy Efficiency Building Improvements Project

Dallas Borough, Kingston Township and Lehman Township

OCTOBER - NOVEMBER, 2010

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INVITATION FOR BIDS

NORTHEASTERN PENNSYLVANIA ALLIANCE, LUZERNE CO., PA

The Northeastern Pennsylvania Alliance, Luzerne County, Pa., will receive sealed bid proposals for **Energy Efficiency Building Improvements** within municipal facilities located in Kingston Township, Lehman Township and Dallas Borough. This project includes energy efficient lighting upgrades, entry and garage door replacements, HVAC system replacement and related structural and interior improvements, which are being funded under the PA Conservation Works Program through the American Recovery & Reinvestment Act (ARRA) of 2009. Bids will be received until **1:00 PM on Friday, November 5, 2010** at the office of the Northeastern Pennsylvania Alliance located at 1151 Oak Street, Pittston, PA 18640. Said bids will be opened and read aloud immediately following the close of receipt of bids at the above address.

Contract documents, including Technical Specifications, will be available as of October 8th at Steamtown Blueprint & Copy Center, 308 Penn Ave., Scranton, PA 18503, Tel. No. 570-961-1315 and may be obtained by a non refundable payment for pickup or by overnight shipping via FedEx or UPS from said address during the store's normal business hours, M-F 7am-4pm. Addenda, if any, will be issued to only those persons whose name and address are on record as having obtained the bid specification package.

A certified check or bond draft, or negotiable U.S. Government Bonds (at par value), or a satisfactory Bid Bond executed by the Bidder and an acceptable surety company, made payable to the order of the Northeastern Pennsylvania Alliance in an amount equal to ten percent (10%) of the total of the Bid, shall be submitted with each bid.

An optional Pre-bid conference will be conducted to discuss specific project information, compliance issues and address any potential bidder questions. The Pre-Bid Conference is optional, but prospective bidders are strongly advised to attend. The Pre-Bid conference will be conducted at 10:00am on October 22, 2010 at the Lehman Township Municipal Building, 1183 Old Route 115, Lehman, PA 18627.

Attention is called to the fact that not less than the minimum salaries and wages (Davis-Bacon) as set forth in the Contract Documents must be paid on this project; that the Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, age, color, religion, sex, national origin, or handicap; and, in accordance with Executive Orders 11625 and 12138, and Governor's Executive Order 2009-2, must utilize to the greatest extent feasible, minority and/or women owned business concerns which are located within the general trade area.

The bidders/offerors must submit documentary evidence of minority and women business enterprises who have been contacted and to whom commitments have been made. Documentation of such solicitations and commitments shall be submitted concurrently with the bid.

The Northeastern Pennsylvania Alliance reserves the right to reject any or all bids or to waive any informality in the bidding.

Bids may be held by the Northeastern Pennsylvania Alliance for a period not to exceed 45 days from the date of opening bids for the purpose of reviewing the bids and investigating the qualifications of bidders, prior to awarding the contract.

By: The Northeastern Pennsylvania Alliance, Luzerne County, PA
Alan S. Baranski, Vice President

To be published on the following two dates:

October 8, 2010
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